

नेपाल डिजिटल पेमेन्ट्स कम्पनी लिमिटेड

त्रिपुरेश्वर, काठमाडौं

करारमा कर्मचारी आपूर्ति सेवा लिने सिलबन्दी दरभाउपत्र आह्वानसम्बन्धी सूचना ।

यस नेपाल डिजिटल पेमेन्ट्स कं. लि. द्वारा आवश्यक पर्ने कर्मचारी आपूर्ति सेवा करारमा लिनुपर्ने भएकोले सम्बन्धित सेवा प्रदायक कम्पनी वा एजेन्सीबाट राष्ट्रिय दैनिक पत्रिकामा यो सूचना प्रकाशित मितिले १५औं दिनको ५ बजे भित्र आर्थिक प्रस्तावसहितको सिलबन्दी दरभाउपत्र आह्वान गरिएको छ। दरभाउपत्र खरिद गर्नको लागि यस कम्पनीको लेखा शाखाबाट रु ३०००/- को (फिर्ता नहुने गरी) बिल कटान गरी तोकिएको समयभित्र दर्ता गराउनु पर्नेछ। साथै सिलबन्दी दरभाउपत्र प्रस्तावदाताहरूले सिलबन्दी दरभाउपत्रसाथ पेस गर्नुपर्ने न्यूनतम कागजात तथा अन्य आवश्यक जानकारी यस कम्पनीको आधिकारिक वेबसाइट <https://ndpc.com.np/notices/> मा राखिएको छ।

Sealed Quotation Requisition Form
Nepal Digital Payments Company Limited
Tripureshwor, Kathmandu

Quotation invitation date: 28th February, 2024

Quotation submission deadline: 11th March, 2024

Quotation submission date:

Quotation opening date: 3:00 PM on 14th March, 2024

Validity: 2 years from contract date

S.N.	Functional Category of Outsource Employee	Estimated no. of required employee*	Monthly Fee per employee (NPR)#	Amount (NPR)	Remarks
1	Facility Employee (Cleaning, Cooking)	1			
2	Front Desk Representative	1			
3	Call Center Representative	5			
4	Messenger	1			
5	Driver	1			
	Total	9			

**It can be added or reduced as per periodic requirement and shall be covered under related contract.*

#Monthly fee should include all cost and service fees chargeable by the supplier.

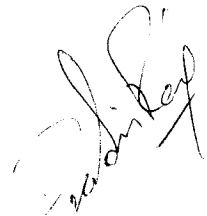
Overtime rate: Times Normal Rate

Supplier Name:

Address:

Name and Signature of Authorized Representative:

Company Seal:

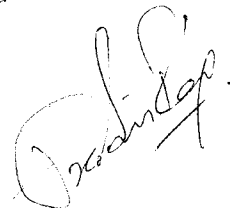


NNPC
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Following documents shall be submitted to our registered office address together with this form and prescribed fee as per the published notice:

Qualification and required documents:

1. Profile of the company; companies with experience of serving Payment Service Provider (PSP) will get priority.
2. Copy of License for manpower supply;
3. Clientele list to whom outsourcing service is being provided;
4. Copy of PAN/VAT Registration Certificate; and
5. Latest Tax Clearance Certificate



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